

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
October 14, 2014**

- CALL TO ORDER:** The regular meeting of the Page Utility Board was called to order at 5:31 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.
- ROLL CALL:** Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Shayne Jones, Ken Sichi, and Vice Mayor John Kocjan as Council Liaison.
- Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.
- Also present: City Attorney, Joe Estes, City Councilors Scott Sadler and Dennis Warner.
- MOMENT OF SILENCE:** The Board observed a moment of silence.
- APPROVAL OF MINUTES:** The September 9, 2014 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by Ferrando.
- HEAR FROM THE CITIZENS:** None.
- Chairman Yanke rearranged the agenda to discuss the New Business item regarding Utility Easements next.
- Motion by Ferrando, seconded by S. Jones, to recess into executive session at 5:33 p.m. with legal counsel, Scott Rhodes by telephonic conference call.
- The motion carried unanimously.
- EXECUTIVE SESSION:** Utility Easements – Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into executive session for discussion or consultation for legal advice with the Attorney for the Board relating to utility easements.
- Reconvene:** Chairman Yanke reconvened the meeting at 6:19 p.m.
- NEW BUSINESS:** Discussion/Possible Action – Utility Easements: No discussion or action taken.
- UNFINISHED BUSINESS:** Discussion/Possible Action – Bid #195 Annual Wire Bid: H.D. Supply advised us that they were unable to honor their quote for the 1/0 EPR on the bid. Before re-awarding the bid to the next vendor, the Board requested this item be tabled until clarification was received as to whether or not this also pertained to the 500 EPR.

NEW BUSINESS Cont'd: Discussion/Possible Action – Duke’s Sewer Root Control: Motion by S. Jones, seconded by J. Jones, to approve the use of Duke’s Root Control through the City of Prescott job order contract in the amount of \$36,225.52.

The motion carried unanimously.

Discussion/Possible Action – Vacation Home Rentals: Bryan explained that Councilor Warner had asked how the VHRs are classified. There is a need to adopt these services to make them congruent with the electric rules and regulations. He added there is a need to re-address the Bed & Breakfast CUPs. Per the Zoning Code, the B&Bs are assessed an additional water and sewer fee of \$150 annually; however; this is not the case for VHRs. There was lengthy discussion regarding the Planning & Zoning Code as well as Ordinance 597-12. Consensus for Bryan to ask P&Z to change the ordinance to determine that VHRs & B&Bs be classified as commercial on utilities & for it to be in effect the length of the CUP permit. And to also do away with the \$150 B&B annual fee.

Councilor Warner left the meeting at 7:00 p.m.

Discussion/Possible Action – Rate Study Proposals: Bryan explained that out of six consulting firms identified, only two responded to his RFP for a Cost of Service / Rate Study.

Motion by Chairman Yanke, seconded by S. Jones, to approve the consulting firm of GDS Associates, Inc. for an amount not to exceed \$34,000 without further Board approval.

The motion carried with a unanimous vote.

Discussion/Possible Action – Generator Fuel Purchase: The Board ask for clarification on the information presented and decided to table this item until next month.

Discussion/Possible Action – WAPA Contract Revision #6 to Exhibit A: Motion by Chairman Yanke, seconded by J. Jones, to approve Revision #6 to Exhibit A of Western Area Power Administration Contract No. 04-SLC-0514.

The motion carried unanimously.

Motion by Chairman Yanke, seconded by Ferrando, to recess into executive session with City Attorney Joe Estes at 7:08 p.m. Councilor Sadler left the meeting at this time.

EXECUTIVE SESSION: Policies & Procedures Regarding Electric Meter Testing – Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into executive session for discussion or consultation for legal advice with the Attorney for the

Board relating to policies and procedures regarding electric meter testing.

Chairman Yanke reconvened the meeting at 7:28 p.m.

Discussion/Possible Action – Policies & Procedures Regarding Electric Meter Testing: No discussion.

Discussion/Possible Action – General Manager’s Review: Motion by Ferrando, seconded by J. Jones, to table this item until next month.

The motion carried unanimously.

REPORTS:

General Manager’s Report: The September report was briefly reviewed.

Financial Report: There was no discussion on the August financials.

Committee Reports: None.

Chairman’s Report: None.

EXECUTIVE SESSION:

General Manager’s Review – Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, resignation or dismissal of a public officer, appointee or employee of a public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. Not held.

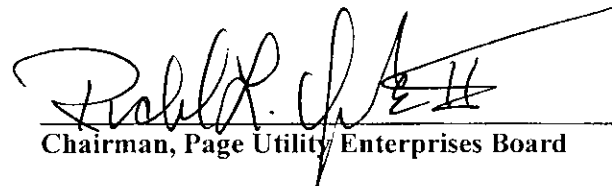
ANNOUNCEMENTS:

The next regular Board meeting will be November 18, 2014 because of Veterans Day on the 11th.

ADJOURNMENT:

With no further business, Chairman Yanke adjourned the meeting at 7:35 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board