

Date: _____

CITY OF PAGE

INFORMATION REQUEST

Thank you for your interest in Page City Government. Requests for information other than existing documents or handouts are to be made on this form. A written request assists us in providing a complete and accurate response. Your request will be handled as soon as possible depending on sources and complexity of the information needed. Fees charged are set forth in Resolution No. 1100-12 (Exhibit "A" attached).

Requesting Party _____

Address _____ Box _____

City _____ State _____ Zip _____

Phone _____ FAX Number _____

Email Address: _____

List specifically the documents or information desired:

Reason for information request:

- General Information or research purposes.
- Commercial purposes (Please note - Certain legal restrictions exist on the commercial use of governmental information - explain commercial use intended.)

Requesting Party Signature _____

Office Use Only:

Date Completed _____ By _____

Duplication Fee \$ _____ FAX/Postage Fee \$ _____ TOTAL FEES \$ _____

No. Page Copies _____ Copied by _____

EXHIBIT "A"

Copying/Duplication Fees:

- Standard Sheet (8½" x 11") .25¢ per side
- Legal Sheet (8½ " x 14") .30¢ per side
- 11" x 17" .35¢ per side

Large Format Fees:

- 18" x 24" \$4.00 paper \$8.00 mylar
- 24" x 36" \$5.00 paper \$12.00 mylar
- 36" x 48" \$7.00 paper

Other Medium:

- Audio Tape \$7.00
- CD/DVD \$15.00
- Fax \$1.00 per page

PAGE POLICE AND FIRE DEPARTMENTS

Copying/Duplication Fees:

- Criminal/Accident/Misc. Reports \$10.00
- CD/DVD (audio/photo/video) \$20.00
- Finger Prints \$10.00

COMMERCIAL PURPOSE FEES

- A reasonable fee shall be charged for the cost of time, materials, equipment and personnel in producing duplications.